

Southern University Laboratory School COVID-19 Re-Entry Plan

Updated: August 09, 2020

Based on the Louisiana Department of Education (LDOE), Center for Disease Control (CDC), Louisiana Department Health (LDH), and the Southern University System (SUS) guidelines regarding COVID-19, the SULLS faculty and staff has developed a return to school guide for the 2021 school year. Visit SULLS website for the latest information, resources for distance learning tips, and tech support links.

The Governor and/or SUS President may opt to close school for any period of time during the pandemic phase if deemed necessary. The closure(s) will be made by the SULLS administration with guidance from the medical director for the Louisiana Department of Health.



[Message from the Director \(COVID-19\)](#)

Dear Lab Family,

The SULLS administrative team, faculty and staff have been preparing to officially reopen school to students on August 10, 2020. What follows is the result of much thought, discussion and planning in collaboration with SUS administration, lead personnel from the university's Emergency Operations Center and our school's Academic Council and Technology Committee as well as guidance from Centers for Disease Control and Prevention (CDC) and the Louisiana Department of Education. We believe these plans will help us keep our community as safe and as healthy as possible while returning our school to operations.

Southern University Laboratory School (SULLS) is committed to providing a safe learning environment for our faculty, staff, and students, and it is our priority to do so. As we receive more information and data, we will continue to plan for quality learning experiences. This proactive approach will ensure continuity of learning as we academically prepare and provide our students with technology access and social-emotional support needed through this journey.

Cordially,

Herman R. Brister

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Director

Hybrid Instruction

Hybrid instruction will be a combination of face to face and virtual instruction. (See Hybrid Grouping)

Hybrid Grouping

In order to accommodate social distancing measures, families will be divided into two groups (Group A & Group B). This will allow approximately 50% of the students to attend class at SULS on designated days (Monday - Thursday). All class instruction will be virtual on Fridays.

There may be school closures (3-5 days) if the school environment is determined to be a source of ongoing COVID-19 spread and/or the ventilation (HVAC) system fails. The closure(s) will be made by the SULS administration with guidance and expertise from the Region 2 Medical Director.

- The master schedule will be maintained and followed on all days Monday – Friday.
 - Friday – Some courses (ex. Dual Enrollment) will require students to test in small groups at the university.
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- Instruction will be delivered synchronously and asynchronously based on grade/department and instructor. Additional information will be forthcoming.
 - The master calendar will be followed to the extent possible.
 - Attendance, instructional minutes, and state assessments are required.
 - Assignment deadlines and academic integrity will be maintained and enforced.
 - Cub Care will operate based on the Group A and Group B attendance days.
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Virtual Instruction

Students will receive instruction 100% virtually. Teachers will provide live virtual instruction to students on a daily basis Monday through Friday. Students will log on during a designated time to receive instruction from their teachers. All schedules and times are posted on the school app and website to provide guidance. A quick reference guide is also provided to assist with virtual class codes. Virtual learning involves both synchronous and asynchronous learning to maximize the full virtual learning experience.

SULS Wellness

Temperature Checks

Temperature checks will be conducted upon arrival at school and/or during visits to the school nurse. Students with 100.4+ temperature may not remain on campus. Parents will be provided with a designated location from which to pick-up students with fever.

In Case of Illness

Students who are COVID-19 positive must stay at home until deemed non-infectious by a doctor. Additionally, individuals who were in close contact - less than 6 feet for over 15 minutes with a COVID-19 patient should stay at home and monitor symptoms for 14 days. In true Cub spirit, it is important that we care for one another and protect one another from illness to the fullest extent possible. Please follow these guidelines in case of illness in your household:

Students who are sick should stay at home (regardless of illness). Parents are to report if their child has been on fever reducing medication in the prior 24 hours or has had a cough or shortness of breath or any COVID-19 related symptoms as designated by the CDC including body aches, headache, loss of taste or smell, nausea, sore throat, congestion and/or a runny nose.

Face Coverings

Face coverings should be worn by adults and students in 3rd-12th grade to the maximum extent possible at arrival, in classrooms, during transitions within the school building and at dismissal. It is the responsibility of each individual to provide their own face covering. No specific type is required. Masks, shields and/or gators are all acceptable; however, SULS uniform guidelines will be enforced.

Social Distancing

Social distancing will be implemented to the fullest extent possible. Classrooms will be arranged for 6ft. Spacing. Students will move about the building using designated flow paths during transitions between classes and activities. Students will participate in recess and P.E. with social distancing and “hands-free” games or activities. If equipment is used, it will be sanitized after use. Students will sanitize their hands before returning to the classrooms.

Gatherings, such as assemblies and special events will adhere to current Phase-level guidelines. Field trips will resume once COVID-19 restrictions are lifted.

Visitors

Throughout COVID-19 restrictions, visitors will be allowed in the school building only in extenuating circumstances. Upon arrival, he/she will have to report to the front office to have his/her temperature checked.

Enhanced Cleanliness

SULS will operate using the increased cleaning protocols recommended by the CDC to ensure that all campus buildings are cleaned and disinfected consistent with that guidance. Antibacterial wipes/disinfectant spray will be used on high-touch and learning surfaces as groups change. All individuals will use hand sanitizer at arrival, at every class change and/or every 2 hours, before and after eating or using play equipment and at exit/dismissal.

Lunch

Lunch will be served to students in the classroom for all elementary grades PreK to 5 and middle and high school. Students will be seated appropriately and hygiene protocols will be followed. The cafeteria staff will deliver all meals to each classroom. Proper recommended CDC and LDH protocol will be used.

Water Fountains

In adherence with safety guidelines, water fountains will be turned off. Students should bring a water bottle with a closed top. Bottled water can be purchased from the school concessions or from the vending machine located in the gymnasium.

[Extra Curricular Activities](#)

Athletics and Band

Information regarding individual sport practices and competitions will be communicated by coaches under the supervision of the Athletic Director and in accordance with guidelines from

the CDC and LHSAA, LDOE and SUS. Information regarding band practices and performances will be communicated by the Band Director. Updates regarding MS sports will be forthcoming as information is received/ determined.

Emotional Well-being

The SULS Guidance Counselor is trained and understands how to respond to the emotional needs of students. As part of the school's planned reopening, all are receiving training specifically to help students cope with any COVID-19 related issues: reentry stress, anxiety, trauma, and loss. Additionally, our SULS counselor is always available to conduct individual and small group support based on student, instructor and parent referrals. She can be reached at crystal_franklin@subr.edu.

Financial

Meal Plans

Currently, students enrolled in the SULS Cafeteria Meal Plan are billed at the beginning of the semester (fees), along with tuition. We are working with the university as it relates to meal planning and billing. Information will be provided as we receive it.

After Care/Before Care

Students enrolled in After Care will be invoiced through Big Buddy. Information regarding the enrollment process can be found on the school's app and website.

Tuition and Fees

Tuition and fees enable SULS to be ready to operate on the first day of the school and help us cover expenses associated with instruction and general operations. Even though at points during the school year, we may shift to hybrid or remote classes, SULS must still maintain all facilities and must still pay faculty and staff.

Transportation

All SULS students ride carpool. Parents will drive through the assigned carpool area where the temperature of everyone in the car will be taken by a staff member. If a student or anyone in the car riding with the student has a fever of 100.4+, the student will not be allowed to attend class for the day and will not be allowed to exit the car. That student will not be allowed to attend school until deemed noninfectious by a doctor.

Communication

To keep families up-to-date with pertinent information, SULS will send out weekly callouts once a week, and bi-weekly there will be posts made to our social media pages(Facebook, Instagram, Twitter). Parents will be kept informed using both forms of communication in addition to any FAQ's that are deemed necessary.

Attendance

Attendance will be determined using a combination of time logged in, daily attendance and any assignments, tests, and/or activities completed for the day. It is required that students log on and participate in every class. In the event a student is absent due to an illness, a doctor's appointment or an emergency, he/she is expected to watch the recording of the lesson missed and submit the completed lesson on the next required day of attendance. If the student is absent one or more days he/she is granted one extra day for each day of absence to submit their make-up lessons. All doctor's notes should be sent to the front office so it can be placed on file.